



**CITY OF ALBUQUERQUE,
OLD TOWN PORTAL MARKET ADVISORY BOARD
Meeting Agenda**

Wednesday, October 21 from 4:00 to 5:00 P.M.

Albuquerque Museum Auditorium Room

Denise Pepin..... Vendor Representative
Vacant Vendor Representative
Marie Coleman Property Owner Representative
Vacant Merchant Representative
Dana Sherrill Sitting-At-Large Representative

- **Establish Quorum** (*2 minutes allocated 4 - 4:02 p.m.*)
 - Meeting called to order:
- **Approve Agenda and Minutes** (*3 minutes allocated 4:03 - 4:05 p.m.*)
- **Old Business** (*25 minutes allocated 4:05 - 4:30 p.m.*)
 - Public Safety Proposal
 - Reassignment
 - Discuss items for next Agenda
- **New Business** (*20 minutes allocated 4:30 - 4:50 p.m.*)
 - Landmarks Commission Update
 - Advisory Board Updates
 - Sidewalk updates
 - Security Shift Proposal
- **Public Comments** (*5 minutes allocated 4:50 - 4:55 p.m.*)
- **Final notes from Board** (*5 minutes allocated 4:55 - 5 p.m.*)
 - Meeting Adjourned:



**CITY OF ALBUQUERQUE,
OLD TOWN PORTAL MARKET ADVISORY BOARD**

Meeting Minutes

Wednesday, June 17, 2026 from 4:00 to 5:00 P.M.

Albuquerque Museum Auditorium Room

Denise Pepin..... Vendor Representative
Dee Clary Vendor Representative
Marie Coleman Property Owner Representative
Vacant Merchant Representative
Dana Sherrill Sitting-At-Large Representative
Monica Adams City Representative

- **Establish Quorum** - Meeting called to order 4:04 p.m. by Chair.
- **Approve Agenda and Minutes** – Agenda and Minutes approved at 4:05 p.m.
 - December 17, 2026 minutes approved 4:06 p.m.
 - February 18, meeting notes approved 4:06 p.m.
- **Community Events Staff Report** at 4:07 p.m.
 - Community Events Staff informed the Advisory Board that there are no new updates regarding the vacant Merchant Representative position.
 - Portal operations remain unchanged, and all vendors should continue to follow the Rules and Regulations.
 - Reminder of upcoming 2026 Advisory Board Meeting dates: 08/19/26, 10/21/26, 12/16/26.
- **Old Business** at 4:10 p.m.
 - The Advisory Board concluded discussion of the doctor's note policy. No further action will be taken at this time unless additional concerns arise.
 - Blanket checks are continuing; however, they may occur less frequently.
 - A motion was made to continue discussion of the Public Safety Proposal at the next Advisory Board meeting.
 - A motion was made to consider a security shift policy for Portal Vendors assigned to the south-side spaces. The proposal would allow vendors working alone in spaces 10-15 to relocate to available spaces 1-9 on the east side when justified by safety concerns or the condition of the property.
- **New Business** at 4:13 p.m.
 - Landmarks Commission Update
 - Security shift
- **Public Comments**
 - Public comments were made regarding space shifts.
 - Public comments included safety concerns related to the south-side vendor spaces.
 - Comments were made regarding vendor reassignment.
 - Weekend security as it relates to vendor reassignment was discussed.

Final notes from Board - Meeting Adjourned at 4:43 p.m.